

## Moray Drug & Alcohol Forum - ACTION PLAN 2007-8

Using congruent areas, as per Strategic Corporate Action Plan (CAP), The Forum has developed an action plan to reflect it's current and projected work in these areas.

### CAP Area: Culture change & Communities

<b>Key Actions</b>	<b>Objectives</b>	<b>Lead Individual/ Agency</b>	<b>Timescale</b>	<b>Performance Indicator</b>	<b>Cost &amp; Source</b>	<b>Progress (Mar/Jun/Sep/Dec)</b>
<b>User involvement</b>	To increase user involvement in advising & decision making	Pat Greenhaugh (SDF)		User involvement group recruited User representation on forum		
<b>Communication strategy</b>	To develop communication strategy to improve forum	Jane Cotton (MYS)		Communication strategy developed and instigated		
Information sharing protocol						
<b>Ethnic minority literature</b>	To increase communication of services to the wider community					
<b>Roles &amp; responsibilities of group members</b>	To ensure clarity of purpose in relation to the group and the wider community					
Membership review & recruitment	To encourage other suitable members of the Moray community to be represented on the Forum	Forum Chair		Appropriate representation from other interested groups/individuals at the Forum		
Information Sharing protocol						
Joint mapping		Forum Chair				

Joint network and planning meetings with the MDAAT		Forum Chair				
--	--	-------------	--	--	--	--

## CAP Area: Prevention, Education & Young People

Key Actions	Objectives	Lead Individual/ Agency	Timescale	Performance Indicator	Cost & Source	Progress (Mar/Jun/Sep/Dec)
<b>Training needs assessment &amp; delivery</b>	To investigate need and deliver appropriate training to ensure workers in the drug & alcohol field are appropriately trained and developed	Venessa Case (STRADA)/ ADDO	On-going	Training programme developed & delivered		

## CAP Area: Provision of Treatment & Support Services

<b>Key Actions</b>	<b>Objectives</b>	<b>Lead Individual/ Agency</b>	<b>Timescale</b>	<b>Performance Indicator</b>	<b>Cost &amp; Source</b>	<b>Progress (Mar/Jun/Sep/Dec)</b>
<b>Develop “off the shelf” proposals</b>						
<b>Identify future resources</b>						

## CAP Area: Protection, controls & Availability

Key Actions	Objectives	Lead Individual/ Agency	Timescale	Performance Indicator	Cost & Source	Progress (Mar/Jun/Sep/Dec)

**Areas to Choose From:**  
*Please enter the appropriate area against each action in the table above, using the list below as a guide*

- Culture change & communities
- Prevention, Education & Young People
- Provision of Treatment & Support Services
- Protection, Controls & Availability