

RECORD OF MEETING

TASK GROUP NAME:	MDAAT Strategy Group
CHAIRPERSON:	Sandy Riddell, Director of Community Services
DATE OF MEETING:	Tuesday 19 th June 2007-06-19
LOCATION:	Room 201, Moray Council HQ, Elgin
APOLOGIES:	Jill Stewart (Chief Housing Officer, TMC) Eric Fairbairn (Governor, Porterfield Prison, Inverness) Tricia Joyce (Acting Director, Moray Council on Addiction) Cllr Jeff Hamilton
ATTENDING:	Sandy Riddell – Chair (Director of Community Services) Superintendent Alan Smailes - Vice-Chair (Grampian Police) Blair Dempsie (Operations Manager, Criminal Justice, TMC) Graham Jarvis (Community Learning and Development Manager, TMC) John Campbell (Turning Point Scotland) Grant McCutcheon (PDO, Community Safety Partnership, TMC) Andrew Fowlie (General Manager, MCHSCP, NHS Grampian) Nina Semple (representative of the Scottish Drugs Forum) Eric Scarborough (Head of Educational Support Services, ~TMC) Esther Jack (Drug and Alcohol Development Officer, TMC) Ken Hamilton (Finance Manager, NHS Grampian)
MINUTES:	Angie Mills (Drug and Alcohol Team)

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Minutes of meeting held on Tuesday 20th March 2007	Accepted as an accurate record of the meeting.	
2. Matters arising	There was a correction to Item 2 of the Minutes, which should read – ‘A non-pharmacy needle exchange at Studio 8 in Elgin <i>has been proposed</i> using Hepatitis C funding’.	
3. Progress Update ♦ Initial briefing on outcome of SWIA	Sandy Riddell (SR) briefed the members. They were told it was a mixed initial report. Few members of the MDAAT had reviewed the initial report at the behest of the SWIA since the document could still be challenged at that stage. It was reviewed to amend any factual	

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Inspection	<p>inaccuracies. Moray was graded better than Aberdeen City, but not as good as Aberdeenshire. Moray gained four adequate and two weak grades.</p> <p>It was felt if more evidence had been available for inspectors regarding the direct access service and the achievements of the new MDAAT structure in operation, our grades may have been higher but since the new structure and the direct access service had not had a enough time to settle in it was difficult to provide evidence of the achievements of both organisations. There were other issues highlighted, which it would be necessary to improve and address operationally to ensure good practice across all Substance Misuse organisations.</p> <p>Moray has local challenges to address. The Implementation Group needs to encourage all partner organisations to adhere to good practice. Especially in the areas of file sharing, co-operative partnership working which are very important issues and must be embraced throughout all partnership agencies. The above issues are crucial to safe practice and must be addressed.</p> <p>The Implementation Group has been tasked with populating an Action Plan to address and implement the recommendations for Moray in the SWIA Report using SMART objectives. The group was informed of the need for clarity of understanding between partnership organisations. The notion of partnership and integrated working currently is not clear and this issue should definitely be addressed in the SWIA Recommendations Action Plan. It was also felt that Peter Fidgett ought to be contacted for his input to the aforementioned Action Plan about his work on Service Level Agreements. The group was advised that Peter is half way through a yearlong contract and it was confirmed he was employed to address only Community Services commissioning work.</p> <p>Angela Mills (AM) will ensure the SWIA Action Plan is added as an item on the agenda for the Implementation Group meeting of Monday 25th June 2007.</p> <p>The body of the report reflects the hard work of all the staff who took part in the inspection and this is important and must be reflected to staff.</p> <p>It was felt it would be prudent to prepare a press release on behalf of all the agencies involved in the inspection, before the public release of the SWIA Inspection Report. The members also agreed it would be prudent to prepare a pan Grampian response also.</p> <p>It was also agreed by the members to develop a pan Grampian action plan to address the recommendations in the SWIA Report.</p> <p>SR informed the group the MDAAT were experiencing operational changes with the loss of Margaret Christie and we should send our congratulations and best wishes to Margaret in her new post.</p> <p>Mike Perera has been appointed to Margaret Christie's post during her secondment to the Mental Welfare Commission. He will commence his duties on 12th July 2007 until 31st March 2008.</p> <p>It was not conclusive when the SWIA report would be published, it</p>	AM

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<ul style="list-style-type: none"> ◆ Review of Chair of MDAAT ◆ Revised Performance Contract ◆ Review of Strategic Plan ◆ Launch of MDAAT Web-site 	<p>was thought it was likely to be in September 2007, but this was supposition at the present time.</p> <p>It was agreed by the Strategy Group members to hold an Extraordinary meeting of the Strategy Group upon release of the SWIA Inspection Report in order to address the points contained therein. It was noted that Maria Rossi (Lead Officer for Public Health) was extremely pro-active on a pan Grampian perspective. In conclusion, SR informed the group he felt the result was fair and reasonable for Moray.</p> <p>The group thought that it was a three-year appointment. SR took appointment of the post in late 2005 therefore it was thought he would remain in post until late 2008 if that was the case.</p> <p>In a letter from the SE it was noted that, 'On the basis of this analysis we are of the view that Moray ADAT and its partners have achieved all its targets.' This intimated the MDAAT source of funding from the SE was assured, however, Ken Hamilton (KH) informed the group that most of the funding is already committed.</p> <p>All members had received a copy of the initial draft of the new MDAAT Strategy.</p> <p>SR requested all members read the Strategy and provide feedback to Esther Jack (EJ) as soon as possible but at the latest by the Friday 20th July 2007, in the hope the Strategy can be printed in time for the launch of the MDAAT web-site on 28th August 2007. It was felt by the group that it would be pertinent to include a section on the SWIA Report in the new MDAAT Strategy providing the Report is released prior to the Strategy going to press.</p> <p>A diagram of the MDAAT Structure will be included in the new Strategy. Angela Mills should circulate the proposed chart to all members in order that agreement can be reached on whether or not this is the most appropriate chart to use.</p> <p>When feedback and agreement has been reached amongst the members, it was decided that the chosen flowchart would supersede any prior flowcharts for the purposes of the MDAAT rendering them null and void.</p> <p>The new MDAAT web-site, which was funded by the MDAAT, went live on Friday 8th June 2007. EJ informed the group they could find the web-site on the internet at www.mdaat.org.uk and cards with the new internet address on them were dispensed amongst the members. The site is mainly community driven and has many features, which aid users with sight impairments. The site has been produced with an upbeat feel to it concentrating on healthy living lifestyles in line with the themes and aims contained within the Plan for Action on Alcohol 2002, the Updated Plan for Action on Alcohol 2007, as well as national and local initiatives in the fight against substance misuse. The site is being populated weekly and is</p>	<p>ALL/EJ</p> <p>AM</p>

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<p>◆ CAP 2007/8</p>	<p>therefore evolving until it is complete for the committee and public launch on 28th August 2007. The site is community driven so will not be finished in its entirety until it is being used regularly by the general public.</p> <p>The chambers are booked between 12noon and 2pm on Tuesday 28th August 2007 for the committee launch and details for the public launch have yet to be confirmed. It was thought it would be held at Elgin Library but the library is unavailable that day. Members from the Drug and Alcohol Team (EJ/AM) will organise the two launches, including the following:</p> <ul style="list-style-type: none"> ◆ Book the venue for the Public Launch (tba) ◆ Explore possible attendees (including contacting Peter Jones, TMC) for his advice ◆ Prepare an agenda for both launches (Sandy Riddell and Alan Smailes to give a short talk) ◆ Continue to populate the web-site, contacting partnership organisations for their assistance and asking them to identify personnel in their own organisations who will administrate for their own organisation ◆ Add links to other local, national and international organisations who will mutually benefit the web-site <p>EJ briefed the members on progress with regard to the CAP 2007/8:</p> <ul style="list-style-type: none"> ◆ Communications Strategy – a short life working group will be established to produce the MDAAT Communications Strategy. The Communication Strategy will inform the MDAAT Communication Plan which will be a key action in the CAP 2008/9 in addition to the actions identified in the CAP 2007/8 ◆ Planned Needs Analysis – a short life working group was established and met on 15th June 2007. The Directory of Services will be updated via a mapping exercise. Anna Jermyn, statistical analyst, will collect information relating to planned needs analysis from a number of agencies. The next meeting has been scheduled for 13th July 2007 in order to update the group on the mapping of services and information sharing relating to Planned Needs Analysis by each organisation ◆ The MDAAT Strategy 2007-10 was discussed earlier in the meeting and members were asked for the feedback to the Strategy (see Item 3. Progress Update – Review of Strategic Plan) in the hope it would be published and could be handed out to all attendees at the launch of the web-site on 28th August 2007 ◆ Moray Drug, Alcohol and BBV Forum Action Plan – the Action Plan has been drafted and will be ratified at the next Forum meeting on 3rd July 2007 ◆ MDAAT web-site – web-site went live on Friday 8th June and is being populated regularly ◆ Training Directory – an MDAAT Training Directory is being developed. Debbie Smith (NESPCPC) was contacted for training 	<p>ALL EJ/AM</p>

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4. Forum Update	<p>in relation to Child Protection. The Drug and Alcohol Team met with a representative from STRADA to arrange the next twelve months training in Moray by them. The Directory will be updated regularly and by the end of the year a copy of it will be posted on the MDAAT web-site and the new Moray Council Sharepoint Intranet web-site</p> <ul style="list-style-type: none"> ◆ Performance Indicators – a short life working group was renewed to address the issue of Performance Indicators. The new PI Task Group met on 11th June 2007 to begin to address the issues surrounding Performance Indicators. The group has been tasked with research relating the kind of information currently being used and will meet again at a PI Workshop which has been arranged for 4th September 2007 <p>EJ briefed the members on behalf of the Forum:</p> <ul style="list-style-type: none"> ◆ Service Directory 2007 – The final draft of the Service Directory 2007 (otherwise known as the ‘Little Blue Book’) has been agreed and will go to print after the next Forum meeting on 3rd July 2007. However, still being debated is the suitability of changing the colour of the cover ◆ Forum Action Plan 2007/8 – As per the MDAAT CAP 2007/8; the Forum Action Plan has been drafted and will be ratified at the next Forum meeting on 3rd July 2007. This should feed into and compliment the CAP; copies are available from MCA. They have requested feedback on the work the Forum intend to do for the next year before ratification of the Action Plan at the Forum meeting on 3rd July 2007 ◆ Forum Page on MDAAT web-site – this page has been produced and will be developed by Forum members when the new format has been agreed 	
5. Budget Update	<p>KH briefed the members on the MDAAT Budget. He referred them to the CAP 2007/8 where the updated budget could be viewed. The spend plan for 2007/8 is the same as it was for last year. Planned spend can also be viewed in the CAP. All partner agencies were advised they could bid for any under-spend, which is currently sitting at £23,000.00. The Implementation Group will seek ratification on any bids for funding from Sandy Riddell and Alan Smailes in order that the funding can be dispersed prior to the full Strategy Group meeting in September 2007.</p> <p>There then followed an in depth discussion about funding concerns for Turning Point Scotland who operate Studio 8; the direct access service in Moray. At present the funding only allows the service to run until March 2008. It is imperative to explore ways of funding the service, which is providing a successful, much needed service in Moray, beyond March 2008. SR told the members he felt there would be merit in lobbying the SE for additional funding to allow this invaluable service to run beyond March 2008. He added that financial settlement on the council was forecast to be very difficult for</p>	

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6. Grampian Police Update	<p>the Moray Council in 2008/9, therefore, no additional funding could be accessed from any other council funds. SR concluded that himself, Blair Dempsie (BD) and EJ should meet with the SE to request extra Drug and Alcohol funding.</p> <p>EJ will contact the SE to establish who would be the most appropriate member of staff with which to discuss additional funding. The D&A Team should send a letter on behalf of SR advising them of our position and our concerns about the future of the direct access service, which the SE deemed an important service provision in Moray in their response to our CAP Feedback in March 2007.</p> <p>Superintendent Alan Smailes (AS) briefed the members, summarising the accompanying comprehensive police report for them. He pointed out there had been significant recoveries of Cannabis and Heroin in Forres and Nairn during the last quarter. Deaths from drug overdoses had risen alarmingly, as had the ration of deaths between men and women with female deaths increasing. The operation to confiscate alcohol from the streets was continuing to prove successful evidenced by the high proportion of alcohol being confiscated.</p>	<p>SR/BD/ EJ</p> <p>EJ</p> <p>EJ/AM</p>
7. Community Safety Partnership Update	<p>Grant McCutcheon (GMcC) updated the members on the work of the Community Safety Partnership. The Summer Safety Campaign, which had been held on 8th June 2007, was deemed to have been a success. The new analyst, Anna Jermyn (AJ) was working predominantly for the CSP but was also fully involved with the MDAAT. It was agreed by the group, that despite demand for the services of the analyst, it would not benefit the members to overwhelm the post and that AJ should be given as much support in her role as possible. An intelligence led business model is being progressed by the CSP and will be discussed at an Extraordinary meeting of the CSP to complete their action plan. The CSP Theme Group made a presentation to the newly elected members. When canvassed about their views at the end of the presentation, the members stated one of their priorities was the issue of Drugs and Alcohol.</p>	
8. Integrated Drug and Alcohol Service Update	<p>The Drug and Alcohol Development Officer will provide a wider report of Drug and Alcohol Services for the next meeting. Blair Dempsie (BD) provided a short brief to members about the Drug and Alcohol Service. The Drug and Alcohol Service is struggling due to staff absence issues. It was felt it would be of great benefit to prepare a press release in response to the SWIA Inspection since it was felt if it was linked to the Drug and Alcohol Services it may be negative. There is a waiting list in operation for clients using the Drug and Alcohol Service in Moray; however, some clients are not co-operative which can lead to bad publicity for the service.</p> <p>Alan Smailes asked the group if it would be of any benefit to the</p>	<p>EJ</p>

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	<p>service if it would be possible to correlate the overdose statistics with the waiting list. The members felt this would perhaps be of benefit if it were possible.</p> <p>The Drug and Alcohol Service waiting list, which prioritises clients, changes constantly depending on which service users are presenting for treatment. For example, the waiting list would prioritise pregnant women presenting for treatment. The group asked what the Drug and Alcohol Service targets for drug treatment were. The service targets are from referral to assessment – 7 to 14 days, from assessment to treatment – 14 to 21 days. Almost 100% of service users need to be progressed to treatment, unlike other services. Andrew Fowlie (AF) informed the members that Dr David Stevenson (GPwSI in Substance Misuse) was working well and Dr Stevenson is hoping to progress a strategic plan to encourage all sixteen GP surgeries in Moray to become involved in Drug and Alcohol service provision. Dr Stevenson has lodged a new contract for approval with the Local Medical Council. Currently fourteen of the sixteen surgeries are showing an interest.</p>	
9. AOCB	<p>A meeting of the Critical Incident Group will be scheduled to address the recent drug deaths.</p> <p>Set up special DAAT meeting for Tuesday 14th August 2007 at 11am to cover the new Strategy and the launch of the web-site.</p>	
10. Date of Next Meeting	Tuesday 18 th September 2007.	

CHAIRPERSON'S NOTES/COMMENTS

ISSUES TO BE REPORTED TO MDAAT STRATEGY GROUP

CONSULTATION PROCESS – PARTICIPANTS/OUTCOMES (where relevant)

DETAILS OF EVIDENCE RETAINED AND LOCATION

All accompanying documentation is retained and held at the Moray Drug and Alcohol Development and Information Team, 252 High Street, Elgin, IV30 1BE