

RECORD OF MEETING

TASK GROUP NAME:	MDAAT Strategy Group
CHAIRPERSON:	Sandy Riddell, Director of Community Services
DATE OF MEETING:	Tuesday 11 th December 2007
LOCATION:	Room 201, Moray Council HQ, Elgin
APOLOGIES:	Superintendent Alan Smailes - Vice-Chair (Grampian Police) (AS) Eric Fairbairn, (Governor, Porterfield Prison, Inverness) (EF) Cllr Alastair Bisset (Elected Member, TMC) (AB) Cllr John Divers (Elected Member, TMC) (JD)
ATTENDING:	Sandy Riddell – Chair, Director of Community Services, TMC (SR) Eric Scarborough, Head of Educational Support Services, TMC (ES) John Campbell, Turning Point Scotland (JC) Graham Jarvis, Community Learning and Development Manager, TMC (GJ) Cllr David Stewart, Elected Member, TMC (DS) Cllr Douglas Ross, Elected Member, TMC (DR) Cllr Gordon McDonald, Elected Member, TMC (GMcD) Cllr Lee Bell, Elected Member, TMC (LB) Blair Dempsie, Operations Manager, Criminal Justice, TMC (BD) Ken Hamilton, Finance Manager, NHS Grampian (KH) Esther Jack, Drug and Alcohol Development Officer, TMC (EJ) Grant McCutcheon, PDO, Community Safety Partnership, TMC (GMcC) Tricia Joyce, Moray Council on Addictions (TJ) Hugh Mackie, Chief Inspector, Grampian Police (HM)
VIA AUDIO-LINK:	Dr Maria Rossi, Public Health Lead, NHS Grampian (MR)
MINUTES:	Angie Mills, Team Co-ordinator, MDAAT, TMC (AM)

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
Introduction by the Chair	The Chair advised the members of the sad news that Councillor Bisset, one of the elected members who sit on the MDAAT, suffered a cardiac arrest on Friday 7 th December. On behalf of all members he wished Councillor Bisset a speedy recovery and said the thoughts of the members' were with the Councillor's family at this time.	
1. Minutes of meeting held on Tuesday 18th September 2007 and Matters Arising	The minutes were accepted as an accurate record of the meeting. <u>Item 5 – Needle Trail</u> MR advised the group that there will be regular monitoring of discarded needles through the Environmental Health Department of each Grampian ADAT. A reporting mechanism is being set up. Reporting should be in place in time for the next MDAAT Strategy Group meeting of 8 th April 2007.	
2. Progress Update	The Chair updated the members on MDAAT progress to date.	

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<p>➤ Feedback from Grampian ADAT Chairs meeting</p> <p>➤ SWIA Action Plan</p>	<p>SR attended a meeting with the three Grampian ADAT Chairs and Public Health Group. He summarised the Terms of Reference draft with the members. The remit of this new forum is strategic leadership for cross-working on substance misuse issues across Grampian, co-ordination of matters of common interest to all three Grampian DAATs and to promote opportunities for joint and shared direction and initiatives. The group will meet quarterly in Aberdeen and will be co-ordinated by Dr Maria Rossi, Public Health Lead, NHS Grampian.</p> <p>SR informed the members the above forum will work on the SWIA Action Plan, providing strategic leadership to ensure progress is continuing. DAAT Support Team Leaders from each Grampian DAAT will meet to ensure actions specified in the SWIA Action Plan are being fulfilled. The meeting schedule for the ADAT Chair and Public Health Forum will be confirmed and distributed early in 2008.</p> <p>Each member had been provided with a copy of the initial draft of the SWIA Action Plan. They were advised the document had been submitted to SWIA. The joint DAAT Action Plan will be progressed by the Senior Strategic Group.</p> <p>BD summarised the SWIA Action Plan to the members. The members were advised the Action Plan had not yet been endorsed by Tom Leckie at the SWIA Inspectorate. The members discussed the Action Plan. SR advised the members that although there was no given timescale for the implementation of the actions in the Action Plan it would benefit from a twelve month guiding principle. For commissioning purposes, any timescales identified in the Action Plan should form part of organisations' Service Level Agreements and/or contracts. The members agreed a mechanism should be put in place to forward joint working.</p> <p>It was unanimously agreed by the members that the Substance Misuse agenda is a complicated one, however, the Senior Strategic Group, will ensure the Team Leader Working Group across Grampian fulfils the actions in the Action Plan. Senior Officers in Moray will ensure the DDO has all the support required to fulfil that commitment.</p> <p>Any communications received from the SWIA Inspectorate prior to the next MDAAT Strategy Group meeting will be distributed and the Chair advised all members that an Extraordinary meeting of the Strategy Group will be called if required.</p>	
<p>3. Forum Update</p>	<ol style="list-style-type: none"> 1. The Chair of the Forum requested a joint meeting of the MDAAT Strategy Group and Moray Drug, Alcohol and BBV Forum. It was agreed by the members that this event could take place after the second MDAAT Strategy Group meeting in 2008. The date of this meeting will be Tuesday 8th July 2008. The form of the meeting is a public/forum member meeting which takes place immediately after the MDAAT Strategy Group meeting. There would normally be an introduction by the Chairs of the MDAAT and the Moray Drug, Alcohol and BBV Forum. An announcement advertising the meeting should be placed in the local press in the hope of targeting attendees from the general public, including dependents and families of service users. This would ensure service user involvement. All members unanimously agreed they were in favour of such an event. The Chair of the Moray Drug, Alcohol and BBV Forum and the Team Co-ordinator of the MDAAT will co-ordinate the event. 2. The Chair of the Forum advised the group that the Young Persons Drug and Alcohol Conference had been postponed until September 	<p>TJ/AM</p>

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	2008.	
4. Budget Update	KH summarised the budget report for the group. The group discussed additional funding of £85.3m which is being awarded from the Scottish Government for Alcohol Misuse issues. This award is for the whole of Scotland and spans a three year period. It would be given to NHS Boards across Scotland. The Chair of the MDAAT pled that colleagues start to prepare their bid for the release of the funding. The Chair assured the members he would not accept a simplistic 40/40/20 split across the three Grampian DAATs of any additional funding for alcohol misuse. Any additional information regarding funding which is received prior to the next Strategy Group meeting will be distributed to all members for their information.	
5. Grampian Police Update	HM summarised the Grampian Police Report which all members had received prior to the meeting. A small working group looking at Drug Related Deaths are progressing work in that area. A discussion led by Councillor Douglas Ross ensued surrounding the 'Safer Streets Initiative'. The members were advised this is a pilot scheme which is being trialled in Moray during the festive period. The members were advised the initiative hopes to tackle the issues identified as major areas of concern raised at the working group meetings. It was also acknowledged that there are risks involved with providing any kind of initiative for the general public and the service would have to be evaluated to ascertain any success rate of the scheme at the end of the trial period. The members then had a short discussion about a Grampian Police initiative called Operation Avon. The councillors informed the members that the wider community are in favour of the initiative and all members agreed the wider cultural issues have to be addressed. It was noted that SWIA also felt Operation Avon was a good example of interagency working practice.	
6. Community Safety Partnership Update	The Partnership Development Officer for the Community Safety Partnership advised members of the latest developments within the Community Safety Partnership. He informed members that the festive 'Safer Streets Campaign' was a partnership initiative which included many of the major statutory organisations in Moray. The campaign run ends in March 2008. Funding for the campaign had to be used over the festive period and had to be used on the theme of 'alcohol fuelled violence'. There are various events attached to the initiative, including an Under 18's Alcohol Free event early in 2008. He also informed the members there will be a two-day strategy event taking place to set the strategy for next year, with particular regard to funding issues.	
7. MDAAT Update	The Drug and Alcohol Development Officer advised the members of progress within the MDAAT. Members were advised the Performance Indicator template had been distributed to all partner organisations for populating. The deadline for returns is February 2008 in order to prepare a report for the next Strategy Group meeting. The Communication Strategy Action Plan had been ratified by the MDAAT Implementation Group. The Action Plan produced as a result of the Young Persons Review Group was progressing. The Planned Needs Analysis (PNA) Short Life Working Group Report was	

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	summarised by the Chair of the PNA Short Life Working Group. The PNA Report identified gaps and made recommendations regarding Planned Needs Analysis in Moray. It was noted that the report may aid our request for short-term funding. MR said she would be interested to see a copy of the report. AM will ensure a copy of the report is forwarded to her. As the findings in the report were discuss by the group, MR said she could provide the DDO with a link to both the most recent SALSUS and Young Persons Lifestyle surveys.	AM MR
8. AOCB	<ol style="list-style-type: none"> 1. HM asked the group if there was a need to identify a group who will look at overdose incidents across all agencies? BD responded, "AS has already instigated a process where this is being addressed and progressed." It was agreed by members present that further discussion on this topic could take place 'off table' and MR suggested that Dave Smith, Substance Misuse Co-ordinator for Grampian Police should be included in any future discussions. 2. ES enquired about the performance of the MDAAT web-site. The MDAAT Team Co-ordinator did not have the information to hand but agree to forward it to him 3. The Chair informed the group that any updates with regards to SWIA or additional funding would be distributed to all members as it is received 	AM
10. Date of the Next Meeting	The next meeting of the MDAAT Strategy Group will take place on Tuesday 8 th April 2008 in Room 201 Council Headquarters, Elgin at 9.45am	

CHAIRPERSON'S NOTES/COMMENTS

ISSUES TO BE REPORTED TO MDAAT STRATEGY GROUP

CONSULTATION PROCESS – PARTICIPANTS/OUTCOMES (where relevant)

DETAILS OF EVIDENCE RETAINED AND LOCATION

All accompanying documentation is retained and held at the Moray Drug and Alcohol Development and Information Team, 252 High Street, Elgin, IV30 1BE