

RECORD OF MEETING

TASK GROUP NAME:	MDAAT Implementation Group
CHAIRPERSON:	Graham Jarvis, Community Learning and Development Manager, TMC
DATE OF MEETING:	Monday 25 th June 2007
LOCATION:	Grampian Police Resource Centre, Grampian Police HQ, Moray Street, Elgin
APOLOGIES:	Hugh Mackie, Chief Inspector, Grampian Police (HM) Julie McKay, Nurse Manager, Mental Health, NHS Grampian (JMcK) Carol Kirkwood, Health Improvement Officer (Strategy), MCHSCP (CK) Eric Scarborough, Head of Educational Support Services (ES)
ATTENDING:	Graham Jarvis, Community Learning and Development Manager (Chairman) (GJ) Blair Dempsie, Operations Manager, Criminal Justice and Substance Misuse (BD) Jacqui Taylor, Employability Representative, SCVO (JT) John Campbell, Turning Point Scotland (JC) Grant McCutcheon, PDO, Community Safety Partnership, TMC (GMcC) Anna Jermyn, Research and Information Officer, CSP/ASBT/MDAAT (AJ) June Shennan, Homelessness Projects Officer, TMC (JS) Esther Jack, Drug & Alcohol Development Officer, MDAAT (EJ) Lesley Fraser, Senior Planning Officer, MCHSP (LF)
MINUTES:	Angela Mills, MDAAT (AM)

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
Item 1 - Apologies	As noted above	
Item 2 - Minutes of meeting held on 29th May 2007 and matters arising	The Minutes of the last meeting were accepted as an accurate record of the meeting. JC and JT submitted written funding bids (see Item 7).	
Item 3 – Communication Strategy	The members agreed a Short Life Task Group to deal with the Communications Strategy should be set up. Carol Kirkwood would be the Lead Officer on this group, assisted by Jacqui Taylor, Esther Jack and Angela Mills.	CK/JT/EJ /AM
Item 4 – Proposed launch of MDAAT Web-site 28th August 2007	The MDAAT web-site, www.mdaat.org.uk , went live on 8 th June 2007. All members were requested to view the site at the above address and identify administrators for the site from their own organisations in order that the site might become fully populated with our partnership organisations' information and live links to their own web-sites. There was a concern raised by Grant McCutcheon about a web-site on the internet, which is using many of the partner organisations' logos without their express permission. The MDAAT	

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	<p>members most of the recommendations will be taken up by senior service managers and reported back to the Strategy Group in the first instance. It was also agreed by the group to postpone any development on this issue until after the SWIA Report in published in August 2007</p> <ul style="list-style-type: none"> ◆ It was hoped by the members that the ADAT Chairs from Aberdeen City, Aberdeenshire and Moray would meet to prepare an Action Plan to cover the recommendations in the SWIA Report which cover all three authorities since the needs of each of those areas can often be different. The group admitted concern that the '<i>ideal</i>' of a pan Grampian Action Plan would be difficult to reconcile when the needs of the individual communities and populations of Aberdeen, Aberdeenshire and Moray vary so greatly 	
<p>Item 7 – Informal Review of MDAAT Funding</p>	<p>Funding of £10,000.00 which had been ring-fenced by the MDAAT for an analyst's post has been reduced to £1,000.00. An amount of £9,000.00 remained. An amount of approximately £1,010.00 has been ring-fenced for the provision of citric acid through needle exchanges in Moray. Therefore bids had been invited for the remaining funding. JC and JT both submitted bids for the outstanding funding, however, it was agreed by the members that distribution of the remaining funding would have to be delayed until after the launch of the web-site in August 2007.</p> <p>The group felt, as part of the mapping exercise, the funding for the DDO and DDO Admin posts should be clarified and written information shared amongst the group.</p> <p>EJ is in the process of organising a meeting with the Scottish Executive so that the MDAAT can explore a request with them regarding additional funding. It was felt by the members that this meeting should be used to state a case for extra funding for all partners. GJ asked EJ to ensure, during her initial contact with the SE, that it is clarified what information is required from us in order for them to consider our bid for additional funding.</p> <p>The MDAAT felt it was necessary to request additional funding to support all our partners' and growth of their services if necessary. It was agreed unanimously by the members to support our partners on a longer-term basis if possible since there is a serious issue of staff recruitment when contracts are awarded on an annual basis. Core essential services need longer term funding to help them build and capitalise on their success to date.</p>	<p>EJ</p>
<p>Item 8 – AOCB</p>	<ul style="list-style-type: none"> ◆ The Drug and Alcohol Team (Development and Information) has moved to 252 High Street to further integrate the Drug and Alcohol Services in Moray. The team are now working alongside the Drug and Alcohol Team (Social Work and NHS) ◆ National Quality Standards (NQS) – some members of the group enquired about the progress of implementation of NQS in Moray. Awareness raising for NQS will take place in Moray; the DDO is organising this. All members were encouraged to embrace the training and development of NQS in Moray. After 	<p>EJ</p>

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	<p>the initial awareness raising session, attendees opinions will be canvassed as to their thoughts on NQS and the Moray Integrated Health and Social Care Partnership will be required to decide whether or not all organisations should comply with NQS. It was suggested to the members it is possible NQS will become a mandatory requirement which all organisations will be measured against in the future</p> <ul style="list-style-type: none"> ◆ Pending further responses from the Strategy Group members, the Implementation Group members agreed the flowchart that would be most useful would be the MCA version with the wording from the alternative flowchart, which was circulated. 	
Item 9 – Date of Next Meeting	The next meeting of the MDAAT Implementation Group will take place on Tuesday 28 th August 2007 in Room 308a, Council HQ, Elgin at 9.30am	

CHAIRPERSON'S NOTES/COMMENTS

ISSUES TO BE REPORTED TO <MDAAT Implementation Group>

CONSULTATION PROCESS – PARTICIPANTS/OUTCOMES (where relevant)

DETAILS OF EVIDENCE RETAINED AND LOCATION

All supporting documentation will be retained and filed along with the Minutes of meetings in the offices of the Moray Drug & Alcohol (Development and Information) Team.