



RECORD OF MEETING

TASK GROUP NAME:	Partnership Meeting
CHAIRPERSON:	Sandy Riddell, Director of Community Services, (SR)
DATE OF MEETING:	12 January 2010
LOCATION:	Room 201, Council HQ, Elgin
APOLOGIES:	Andrew Fowlie, CHSCP General Manager, NHSG, (AF)
ATTENDING:	Sandy Riddell, Director of Community Services, TMC (SR) Sharon Milton, Grampian Police (SM) John Campbell, Alcohol and Drug Development Officer, TMC (JC) Eileen Bush, Chief Officer, SCVO (EB) Andrew Fowlie, General Manager, MCHSCP (AF) Tracey Gervaise, Public Health Lead, MCHSCP (TG) David Abernethy, Governor of Inverness Prison (DA) Andy Jamieson, Anti Social Behaviour Co-ordinator, TMC, (AJ) Roddy MacInnes, Grampian Police (RM) Andrew Imray, Grampian Police, (AI)
MINUTES:	Donna Philip, MADP Administrator, TMC (DM)

<i>AGENDA ITEM/TOPIC</i>	<i>ACTION POINT</i>	<i>ACTION BY</i>
1. Previous Minutes and Action Notes	Minutes and action notes from the previous meeting have been approved.	
2. Finance	SM informed the group that the Finance report contains a lot of information so she will go through some of the issues that have been raised. The four main issues are	

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	<ul style="list-style-type: none"> • Carry forward of budget from one financial year to next • Redistribution of allocated spend and Agreement of bids • Change of timescales for commissioning services • Extension of existing contracts by one year <p>The main issue was how spend is allocated across Partnerships? SM informed the group that a letter was received from Richard Carey regarding spend. A decision was made that spend will no longer be ring-fenced and can only be carried forward from one financial year to the next. This is a change from previous arrangements and could effectively see money reclaimed by NHS Grampian that has previously been allocated to the Partnership. This could amount to over £300K for 1 April 2010. Some of this has been committed but is not yet spent and this potential loss of revenue represents a significant risk to the Partnership which may find itself unable to honour existing 3 year contracts.</p> <p>SM informed the group that we are much more forward with the F&C Sub Group that is convened with what is being spent. Downside potential is that we will lose £300,000 that has either been committed with contracts or additional money not yet allocated. This was exacerbated due to funding allocations for the current year only being agreed in October.</p> <p>A decision was taken by F&C Group that money that had been committed but not yet spent for 08-09 would be reallocated on the basis of need. Financial bids had been sought from across the Partnership and 21 were submitted for consideration. There were some 'perimeters' for this, such as not creating new posts, using the money to supplement additional services etc. 14 were subsequently approved.</p> <p>SM also advised that the timescales for the Commissioning Plan had been revisited. The original date for implementation was June 2010, the group have revisited this and a commissioning process would be put in place for April 2011. In the meantime, contracts would be extended with the existing service providers for a year</p>	

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	<p>and this will safeguard service provision for the year 2010/11.</p> <p>EB asked if we were happy that the current service providers are delivering appropriate services. SM advised that she felt as confident as she could be. An agreement is in place through the agencies contract/SLAs. JC also commented that services we have are currently meeting the terms of their current contract. It was recognised that the Commissioning Plan will not be implemented until a year after the date that was initially proposed but this provides more realistic timeframes for establishing the needs of the area.</p> <p>Funding Formula for Drugs</p> <p>JC spoke to the papers submitted detailing the proposed change to the formula for drugs funding. If adopted in Grampian this could mean a major decrease in the funding received by Moray. This is still going through consultation and the date has been extended to 15 January for consultation responses to be returned.</p> <p>JC was unsure if NHS had put a response for Grampian. The Shire and Moray have put in individual responses.</p>	
Strategy	<p>SR informed the group that the Strategy needs to be checked over for grammatical errors before being sent to the publishers.</p> <p>JC commented that outcome 9 is still to be completed as he was waiting on information from Grampian Police. He has now received this information and it will be integrated in to the Strategy. Financial information on page 24 also needs to be put in but this will be done once finalised.</p> <p>SR commented that he has a few changes that he would like to make but other than that we should be looking to get the Strategy to the printers.</p> <p>Anyone with comments on this paper to contact JC the end of the week.</p> <p>JC said that feedback for the Strategy is positive from national organisations.</p>	

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	<p>SR informed the group that we were unsure of the level of review/revision on the SOA as of yet but hopefully we will be told soon. SM commented that we need to be reminded that the Strategy is not the same as the SOA. And the SOA will need to be amended to reflect outcomes contained in the Strategy.</p> <p>JC to draft a report for the Strategy to go to the Healthier Strategic Group (HSG). JC commented that two reports will be put to the HSG. The Strategy and the SWIA Follow-Up Inspection report.</p>	
MADP Seminar	<p>SR ran through what was organised for the seminar. DM is to liaise with Alison Stewart for a date for SR and JC to visit Horizon to look at the layout for the day.</p> <p>JC listed the exhibitors that will be attending the event.</p> <p>They are as follows:</p> <ul style="list-style-type: none"> GFRS Learning Network North STRADA SAADAT Turning Point Scotland MADP Integrated Team SCVO Moray Council on Addiction SNFAD MADP <p>EB asked if the services would be showcasing some of the projects that they have done in Moray. JC said that they could as well as a show of what the service does.</p> <p>SR wanted to ensure that we did not have too many exhibitors as there may not be enough room for all. JC replied that we have 2 other rooms booked at Horizon.</p> <p>DM informed the group that 80 invitations had been sent out with 30 replies for attendance. The group felt that this was good so far. If we have any apologies we would be able to have invites on standby. EB asked if it would be possible for DM to send out the invitation list to all in the group so that they could suggest anyone we may</p>	

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	<p>have missed out. This was agreed.</p> <p>SR informed the group that we would need to look at having copies of the speeches so that anyone that needs them can have a copy.</p> <p>JC commented that we were tying up the final documents which need to go to the printers. These would be done in due course. SR suggested that we should have the programme that is to be handed out on the day to go to printers. SR and JC to look at finalising the programme at beginning of the month before going to print.</p> <p>The MADP are organising a buffet and a few companies have been contacted to compare menus and prices. SR said that we also need to look at a spread that would go out the week before the Seminar to the papers. It was suggested that a short meeting would be held on the 4th February with JC, SR, EB, SM and DM to discuss final arrangements for the Seminar.</p>	
SAADAT	<p>JC informed the group that there was a lot of concern over what role SAADAT has to play with the new support function. There is to be a make or break meeting on 20th January at 10.30am in Edinburgh. JC will be attending this meeting. JC also informed the group that Robert Peat has taken Chair and is to deliver a stronger link with the Scottish Government.</p> <p>JC is looking for any comments from the group that they may want raised at the meeting on how SAADAT soon contribute to the bigger picture.</p> <p>The National Support Team from the Scottish Government have not been visiting a lot of ADPs to give them help as of yet. Steven Dalton has been allocated to Moray but they have not met the MADP yet. DA commented that Steven Dalton, who is also allocated to the Highlands ADP, has made a visit to them. DA felt that Steven Dalton was very helpful and that this support funding will be a huge support to the ADP.</p> <p>JC commented that there was a concern of duplication of Support Officers at ADP's and Support Officers for SAADAT.</p>	

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Alcohol Use in Custody	<p>RM informed the group of why they were here. RM said that historically there were a number of people coming into custody under the influence of alcohol but nothing was done with the alcohol abuse and that they would be dealt with and then let go. They felt that this approach was not helping to resolve this reoccurring problem.</p> <p>In March 2008 funding was given to Grampian Police to undertake a pilot of alcohol screening questionnaires on people held in custody. The aim of this project was to record harmful or hazardous patterns of alcohol consumption. The local ADP undertook the questionnaires which were made roughly of 40 questions which then gave a scoring of how serious the alcohol problem was. The ADP would then be able to asses if this person needed some advice or help.</p> <p>This project was previously undertaken in Plymouth. The findings from Aberdeen were near the same as Plymouth apart from the fact that a higher percentage of older drinkers were at a higher rate exist in Plymouth.</p> <p>Many in custody acknowledged and identified the fact that alcohol was a behaviour changer in them.</p> <p>SM commented that TPS had a bid for funding to the MADP for working with Arrest Referrals and that Safer Streets also had a bid for the same at A&E. The MADP are looking at how we can sustain this for longer. This approach can be expensive and we don't always have the resources.</p> <p>TG commented that we should maybe look at a pilot period to see how this would work in Moray.</p> <p>There is a need to look at services we are commissioning. TG looking to set up a short life working group for the ABI.</p> <p>DM to send out details for RM and AI in case anyone wants more information.</p>	
Recovery in Employability	<p>JC informed the group that Scottish Government is setting up a working group. Wayne Gault will be representing the ADPs in Grampian. Any comments or items anyone wants to contribute to this agenda should be forwarded to John Campbell.</p>	

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Next Meeting	The next meeting will be held on the 29 th March at 9.30am in Room 101a.	

CHAIRPERSON'S NOTES/COMMENTS

**ISSUES TO BE REPORTED TO
Moray Alcohol and Drug Partnership**

**DETAILS OF EVIDENCE RETAINED AND LOCATION
252 High Street, Elgin, IV30 1B**